



# Communications

## Merit Badge Workbook

This workbook can help you but you still need to read the merit badge pamphlet (book). No one can add or subtract from the Boy Scout Requirements #33215. Merit Badge Workbooks and much more are below: [Online Resources](#).  
 Worksheet developer: [craig@craiglincoln.com](mailto:craig@craiglincoln.com). Requirements revised: 2003, Workbook updated: March 2008.

Scout's Name: \_\_\_\_\_ Unit: \_\_\_\_\_

Counselor's Name: \_\_\_\_\_ Counselor's Ph #: \_\_\_\_\_

**1. Do ONE of the following:**

**a. For one day, keep a log in which you describe your communication activities. Keep track of the time and different ways you spend communicating, such as talking person-to-person, listening to teachers or the radio, watching television, reading books and other print media, and communicating online.** Date: \_\_\_\_\_

Time	Duration	Activity Type	Description
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____

Discuss with your counselor what your log reveals about the importance of communication in your life. \_\_\_\_\_

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\_\_\_\_\_

Think of ways to improve your communication skills. \_\_\_\_\_

\_\_\_\_\_



Identify one example of each of the following, and discuss with your counselor when you have listened to:

- 1. Obtain information \_\_\_\_\_
- 2. A persuasive argument \_\_\_\_\_
- 3. Appreciate or enjoy something \_\_\_\_\_
- 4. Understand someone's feelings \_\_\_\_\_

**-OR- c. In a small-group setting, meet with other Scouts or with friends. Have them share personal stories about significant events in their lives that affected them in some way. Take note of how each Scout participates in the group discussion and how effective each one is in telling his story.**

Scout or friend: \_\_\_\_\_

Personal story: \_\_\_\_\_

\_\_\_\_\_

Effectiveness: \_\_\_\_\_

Scout or friend: \_\_\_\_\_

Personal story: \_\_\_\_\_

\_\_\_\_\_

Effectiveness: \_\_\_\_\_

Scout or friend: \_\_\_\_\_

Personal story: \_\_\_\_\_

\_\_\_\_\_

Effectiveness: \_\_\_\_\_

Scout or friend: \_\_\_\_\_

Personal story: \_\_\_\_\_

\_\_\_\_\_

Effectiveness: \_\_\_\_\_

Scout or friend: \_\_\_\_\_

Personal story: \_\_\_\_\_

\_\_\_\_\_

Effectiveness: \_\_\_\_\_

Scout or friend: \_\_\_\_\_

Personal story: \_\_\_\_\_

\_\_\_\_\_

Effectiveness: \_\_\_\_\_

Report what you have learned to your counselor about the differences you observed in effective communication. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





Practice active listening skills and take careful notes of each point of view. Present an objective report that includes all points of view that were expressed, and share this with your counselor. \_\_\_\_\_

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6. *With your counselor's approval*, develop a plan to teach a skill or inform someone about something.

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Prepare teaching aids for your plan. \_\_\_\_\_

Carry out your plan. With your counselor, determine whether the person has learned what you intended. \_\_\_\_\_

7. Do ONE of the following:

a. Write to the editor of a magazine or your local newspaper \_\_\_\_\_  
to express your opinion or share information on any subject you choose. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Send your message by  fax,  e-mail, or  regular mail.

-OR- b. Create a Web page for your Scout troop, school, or other organization. \_\_\_\_\_

Include at least one article and one photograph or illustration, and one link to some other Web page that would be helpful to someone who visits the Web page you have created. It is not necessary to post your Web page to the Internet, but if you decide to do so, you must first share it with your parents and counselor and get their permission.

-OR- c. Use desktop publishing to produce a newsletter, brochure, flier, or other printed material for your Scout troop, class at school, or other group. Include at least one article and one photograph or illustration. \_\_\_\_\_  
\_\_\_\_\_

8. Plan a troop court of honor or campfire program. Have the patrol leaders' council approve it, then write the script and prepare the program. Serve as master of ceremonies. \_\_\_\_\_

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9. Learn about opportunities in the field of communications. \_\_\_\_\_

Choose one career in which you are interested \_\_\_\_\_  
and discuss with your counselor the major responsibilities of that position \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

and the qualifications, education, and preparation it requires. \_\_\_\_\_

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\_\_\_\_\_

**Online Resources** (Use any Internet resource with caution and only with your parent's or guardian's permission.)

**Merit Badge Workbooks:** [usscouts.org](http://usscouts.org) -or- [meritbadge.org](http://meritbadge.org)      ► **Merit Badge Books:** [www.scoutstuff.org](http://www.scoutstuff.org)

Boy Scouts of America: <http://www.scouting.org/>      ► [Requirements](#)      ► [Intro to Merit Badges](#)

[Guide to Safe Scouting](#)    [Safe Swim Defense](#)    [Safety Afloat](#)    [Blood Borne Pathogens](#)    [Youth Protection Training](#)

[ExpertVillage Lessons on Giving a Speech Videos:](#)    [Public Speaking Tips](#)    [How to Conduct an Interview \(Job\)](#)

[Outlook Email](#)    [PowerPoint Presentation Basics](#)    [PowerPoint Presentation](#)    [Powerpoint3](#)

Broadcast Education Association: <http://www.beaweb.org>

HTML Writers Guild: <http://www.hwg.org>

National Communication Association: <http://www.natcom.org>